

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, July 28, 2014
7:15 p.m.

Present: Mr. Byrne, Chair, Mr. Curro, Vice Chair and Mr. Dunn
Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Sullivan
Absent: Mr. Greeley and Mrs. Mahon

Mr. Byrne called the meeting to order at 7:30 p.m. and announced that, due to the power outage in the Town Hall, the meeting would be abbreviated to cover several time sensitive items while the remainder of the items would be postponed until Monday, August 4th meeting. The time sensitive agenda items are:

- ♦ #3- NSTAR Petition/Broadway/Franklin Street
- ♦ #4- Request: Wine & Malt License, artlounge Arlington, 1346 Massachusetts Avenue
- ♦ #15- Vote: Parmenter Building Lease, Arlington Children's Center and the Town of Arlington

Mr. Curro moved to table non time sensitive items until meeting on August 4th at 7:15 p.m.
SO VOTED (3-0)

FOR APPROVAL

1. For Approval: Removal of Trees on Hillsdale Road, MWRA Project
Jeffrey McLaughlin, MWRA Sr. Community Coordinator
This item was postponed until the Tree Warden holds a hearing.
2. CONSENT AGENDA (one vote required for approval of all items)
 - a. Minutes of Meetings: July 23, 2014; July 1, 2014
 - b. Approval: Date Change from July 26 to September 6, Inaugural Moonlight Beach Party and One Day Beer & Wine License
Joe Connelly, Director of Recreation
 - c. Reappointment: Human Rights Commission
Stacy Davison
(term to expire 6/30/2017)
 - d. Reappointment: Redevelopment Board
Andy West
(term to expire 6/30/2017)
 - e. Request: Contractor/Drainlayer License
A. Cardillo & Sons, Inc., 53 Midland Drive, Waltham, MA
 - f. Request: Contractor/Drainlayer License
Elecnor Hawkeye, LLC, 100 Marcus Blvd., Hauppauge, NY
Request: Contractor/Drainlayer License
A.P. Services, Co. Inc., 114 Main Street, Waltham, MAThis was tabled until the August 4th meeting.

7:15 p.m. Public Hearing

3. NSTAR Petition/Broadway/Franklin Street
Richard M. Schifone, Supervisor Rights and Permits
(all abutters notified)
Ms. Renee Banks-Clark requested the petition in order to service the fire house.
Mr. Dunn moved approval subject to all conditions set forth*. SO VOTED (3-0)
4. Request: Wine & Malt License
artlounge Arlington, Owners: Helen Galanopoulos/Kim Bradshaw/Sheila Carme,
1346 Massachusetts Avenue
Mr. Curro moved approval. SO VOTED (3-0)
Mr. Dunn cautioned on awareness of not serving underage customers. He advised
continual training of employees on ID checking process.

APPOINTMENTS

5. Appointments: Council on Aging
Noreen Murphy
(term to expire 6/30/2017)
This was tabled until the August 18th meeting.
6. Appointments: Council on Aging
Paul Raia, PhD.
(term to expire 6/30/2017)
This was tabled until the August 18th meeting.
7. Appointment: Constable
Tina M. Helton
(term to expire 7/31/2017)
This was tabled until the August 4th meeting.

LICENSES & PERMITS

8. Request: Change of Manager - Wine & Malt License
Ricardo Ramos - Zocalo LLC d/b/a Zocalo Cocina Mexicana, 203A/B Broadway
This was tabled until the August 4th meeting.

9. **CITIZENS OPEN FORUM**

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. **It should be noted that there is a three minute time limit to present a concern or request.**

TRAFFIC RULES & ORDERS/OTHER BUSINESS

10. Vote: Jason Street, Phase I Recommendations
Richard Turcotte, Howard Muise, Jeff Maxtutis
Transportation Advisory Committee
This was tabled until the August 4th meeting.
11. For Approval: Letter of Support, Green Routes Initiative
Christopher Tonkin, Chair, Arlington Bicycle Advisory Committee
Phil Goff, ABAC
This was tabled until the August 4th meeting.
12. For Approval: Arlington International Film Festival Banners
April Ranck and Alberto Guzman, AIFF Organizers
This was tabled until the August 4th meeting.
13. For Approval: Park Avenue/Downing Square Parking Signs
Officer Corey Rateau, Traffic and Parking Unit
 - a) 3-Hour Parking Signs on Park Avenue (at Peter Pan block of stores)
James Quinn, Lauren Dubee; Ink Jam Tatoo Studio
 - b) 2 Spaces, 15 Minute Parking on Lowell Street (before hydrant @ Peter Pan)This was tabled until the August 4th meeting.
14. Review and Comment on Draft CPA Ballot Question
Douglas W. Heim, Town Counsel
This was tabled until the August 4th meeting.
15. Vote: Parmenter Building Lease, Arlington Children's Center and the Town of Arlington
Douglas W. Heim, Town Counsel
Mr. Curro moved approval. SO VOTED (3-0)
16. Vote: Date for 2015 Annual Town Election
Douglas W. Heim, Town Counsel
This was tabled until the August 4th meeting.
17. For Approval: Authorization to Enter into Statewide Public Safety and Public Works Mutual Aid Agreement
Adam W. Chapdelaine, Town Manager
This was tabled until the August 4th meeting.
18. For Approval: Lockeland Avenue Island Hedge Replacement
Adam W. Chapdelaine, Town Manager
This was tabled until the August 4th meeting.
19. Discussion: Novus Agenda
Steven M. Byrne, Chair

This was tabled until the August 4th meeting.

Correspondence Received

John L. Worden III, President Arlington Preservation Fund	Loan Approved for 39 Academy St. Window Replacement	Be Rec'd
--	--	----------

Patricia Peter 135 Thorndike Street	Daytime Parking Need	Be Rec'd
--	----------------------	----------

Correspondence Received was tabled until the August 4th meeting.
Mr. Dunn moved to adjourn at 7:40 p.m.

SO VOTED (3-0)

Executive Session

**The Selectmen voted to meet next Monday, August 4, 2014.
Next scheduled meeting of BoS August 18, 2014.**

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

7/28/14

Agenda Item	Documents Used
3	Engineering recommendations*; NSTAR petition - order and map; Abutters and NSTAR rep meeting notices
4	License application, Departmental Inspection Reports
15	Building Lease

*The following are the Engineering recommendations/conditions set forth for the NSTAR approval:

1. Notification shall be provided to all abutters prior to the commencement of construction activities. This notification should summarize the activities of the project and detail potential impacts. Additional information shall be provided instructing abutters to forward questions and concerns regarding the project to the contractor or NSTAR Electric Company and shall include the appropriate contact information. A copy of this abutter notification shall be provided to the Town Engineer for approval prior to distribution to the public. The final distribution list shall include the Town of Arlington DPW Dispatch Office, Town of Arlington Town Manager's Office, and the Engineering Division.
2. The proposed conduit installation shall be located/installed so as not to impede future roadway improvements (i.e. curb adjustment, guardrail installation, water and sewer rehabilitation etc.). and where possible shall be located in the nearest proximity as possible with other NSTAR infrastructure.
3. During construction, uninterrupted pedestrian access (or temporary pedestrian facilities) shall be provided at all times.
4. Please be aware that there may be on-site utility infrastructure that is not shown on the Engineering Sketch and may be encountered in the field. If a conflict occurs between the proposed conduit installation and existing Town-Owned utility infrastructure, the Town Engineer shall be contacted directly to discuss an appropriate resolution.
5. The contractor should be aware that there may also be Town-Owned electric lines and or Fire Alarm lines in close proximity to this proposed work. It is the sole responsibility of the contractor to ensure that these utilities, if located within limits of this work, should be properly marked and protected during construction activities.
6. This work is proposed in close proximity to traffic signal infrastructure including mast arm foundation, pedestrian signal poles and the main signal controller box Street Signals. Care must be exercised when working around this infrastructure. It will be the responsibility of NSTAR to pay for any damages or repairs to the traffic signal system caused by this work,
7. All traffic markings that are disturbed by the proposed construction activities, will need to be replaced/restored in kind to the satisfaction of the Town Engineer.
8. The installation of the conduit will require additional permitting (Trench Permit and/or Street Occupancy Permit) through the Town of Arlington Engineering Division prior to the start of construction.
9. All disturbances to curbing, grass strips, sidewalk, walkways, and roadway surfaces should be repaired in kind and to the satisfaction of the Town of Arlington Engineering Division. If any existing brick sidewalk is proposed to be removed, it shall be removed and replaced in full-width and in accordance with all current ADA, AAB, & Town of Arlington Standards/Regulations.
10. All trenching in existing pavement shall be saw-cut and roadway trenches shall be reconstructed in accordance with the Standard Details and Specifications of the Arlington Engineering Division and the guidelines issued in Massachusetts DTE 98-22 Street Restoration Standards.
11. All work within the right of way shall require the contractor to schedule and coordinate a police traffic detail. Traffic control and safety measures shall be instituted in adherence to applicable OSHA requirements, Massachusetts DOT Work Zone Safety Guidelines and Part VI of the Manual on Uniform Traffic Control Devices. A pre-construction meeting is recommended to coordinate with other on-going projects in Town.
12. All material stockpiled on roadways and/or roadway shoulders shall be protected with erosion control devices, such as silt fence and/or straw wattles. Any sediment that enters the Town drainage system as a result of this work will be the sole responsibility of the contractor to remove.
13. Equipment, staging, and stockpiles shall not be located or stored so as to interfere with intersection sight lines. The Town prefers that all materials & equipment be located no closer than 50' to an intersection where practical.